

INCORPORATED VILLAGE OF ROCKVILLE CENTRE
BUILDING DEPARTMENT
DECK PERMITS

All wood decks with a walking surface in excess of 8 inches above unenhanced adjacent grade will require a **Building Permit**.

REQUISITES FOR BUILDING PERMIT:

- **Building Permit application.**
- **Completed Rockville Centre residential building application entry form. (May be obtained from the Building Department).**
- **Copy of contractor's current Nassau County Home Improvement license.**
- **Two (2) copies of an accurate and legible survey of your property.**
- **Completed Residential Zoning Affidavit.**
- **Two (2) detailed construction drawings of the work to be done stamped by a NYS licensed engineer or architect.**
- **If electrical work is to be done, an electrical application must be filed by a RVC licensed electrician and submitted with the application.**
- **Proper workers' compensation & liability insurance from contractor (requirements at Building Department).**
- **Check for permit fee based on the current fee schedule.**
- **Fee for Letter of Completion (based on current fee schedule) which will be issued after a final inspection is performed.**

Last Updated 1/2016

Building Department Office Hours 8:00 am – 4:30 pm (Mon.-Fri.)
Telephone 516-678-9248