

**INCORPORATED VILLAGE OF ROCKVILLE CENTRE
BUILDING DEPARTMENT**

INSURANCE REQUIREMENTS

All contractors, plumbers, electricians and sign installers working in the Village of Rockville Centre must have the following insurance:

1. **Liability Insurance** – in the amount of \$1,000,000, combined single Limit bodily injury and property damage, naming the Incorporated Village of Rockville Centre as an additional insured and also as certificate holder (P.O. Box 950, Rockville Centre, NY 11570).

2. **Worker's Compensation Insurance** – will only be accepted on Forms C1-05.2 of Form U-26-3 (New York State Insurance Form). If you do not employ outside help and are not required to have Worker's Compensation insurance, you must complete Form CE-200 (which replaces form C-105.2).

Form BP-1 must be submitted if you are a homeowner acting as the general contractor.

3. **Disability Benefits Insurance** – will only be accepted on Forms WC/DB 100 (replaces Form C.105.2), DB-120-1 and DB-155. This insurance is necessary for all contractors and plumbers (including demolition work).

Note: "Acord" forms will only be accepted as proof of liability insurance. Proper insurance documentation must be submitted with each application. We do not keep insurance papers on file.

Last Updated 7/10

*Building Department Office Hours 8:00 a.m. – 4:40 p.m. (Mon. – Fri.)
Telephone No. 516-678-9247*